



DIRECTORATE OF REVENUE INTELLIGENCE

DRUM SHAPE BUILDING: I.P.BHAVAN: I.P.ESTATE, NEW DELHI

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DRI.F.No. A-44014/01/2018-Estt (Pt 1) / 2018

Dated: 22.10.2018

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To,

All Members (CBIC),  
All Chief Commissioners of Customs,  
All Chief Commissioners of GST,  
All Directors General,  
Narcotics Commissioner, CBN, Gwalior.

**Subject: Filling up of the post of PA-cum-CA in the COIN units in London and Brussels - reg.**

Sir/Madam,

Kindly refer to this office Memorandum of even no. dated 15.05.2018 on the above mentioned subject.

2. One post each of PA-cum-CA in the COIN units in London and Brussels were invited vide above said letter. The said post is to be filled up on Deputation basis for a period of three years.

3. While examining the applications it was observed that, in the changing scenario, the nature of work performed by the PA- cum-CA has undergone significant changes and warrants specialised skills. Accordingly, approval of the Board was taken for revising the criteria for selection.

4. Accordingly, please find enclosed a fresh circular calling for applications for the post of PA-cum-CA in the COIN units in London and Brussels. It is requested to forward applications of **eligible and suitable officers** working under your jurisdiction along with their complete History of Postings, a written Statement of Purpose (SOP) detailing the vision and suitability of the candidate (of not more than 500 words) and ACR/ APAR Grading for the last five years, copies of documents in support of claims, if any, made in the application, **latest by 12.11.2018 along with duly certified copies of ACRs/APARs of last 10 years**. A certificate that No Vigilance/ disciplinary case is either pending or contemplated against the officer and details of penalty imposed (if any) during the last 10 years may also be forwarded.

5. Certified information regarding the applicant may please be furnished in the format given in the enclosed **Annexure-1** (duly verified).

6. The candidate should mention his Name, Designation & Date below the application.

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(Shailesh Kumar)  
Additional Director (Admn.)

Encl- As above

Copy to - The Under Secretary, Ad. II, CBIC, New Delhi for kind information.

23/10/18

Annexure - 1

Format of the application for the post of PA-cum-CA in London and Brussels

1. Name of the officer, current Designation and Place of Posting (Commissionerate/ Directorate) :
2. Date of Birth :
3. Educational Qualification :
4. Date of joining in the department :
5. Date of joining as Inspector/ Intelligence Officer/ Preventive Officer :
6. Experience in Intelligence/ Investigations related work as Inspector/ Preventive Officer/ Intelligence Officer in DRI/ Customs formation (no. of years) (Details of DRI I/EA-1 filed by the officer may be mentioned which may be verified with resume APAR/ ACR of the officer) :
7. Details of exceptional work/ cases done (Details may be submitted in separate sheet) :
8. Proficiency in Foreign Language, other than English, if any, Read/ Write/ Speak (Certificate, if any, to be attached separately) :
9. Qualification and experience in computer related work including Risk Management and Data analysis/ works :
10. Driving experience of four wheelers, if any (Copy of Driving Licence to be enclosed) :
11. Health issues, if any :
12. Details of Training undertaken (Separate sheet to be attached) :
13. Details of foreign visits (Separate sheet to be attached) :
14. History of Postings (HOP)\* :
15. written Statement of Purpose (SOP) (not more than 500 words) detailing the vision and suitability of the candidate for the post (in a separate sheet) :
16. Whether promotion due within 3 years \*\* (Admn. Section of the officer to certify this) :
17. Mobile No. :
18. E-mail ID :
19. Remarks, if any :

\*Please attach HOP duly certified by the competent authority of department

\*\*Candidates applying for the post may please note that no promotional benefit (on the basis of the promotion of similarly placed offer in India) should be claimed during deputation.

**PERSONAL PROFILE**

1. Name of the child/ children, if any
2. Class in which presently studying

Note - Candidates applying for the post may please note that extension of tenure cannot be sought on the basis of child/children's study

Signature of the applicant

(Name of the applicant)

Place:

Date: