

Annexure – I

Affix Self-attested
photograph

9. Nature of Post applied	Deputation / Loan (Cross out as applicable)
10. Name of the Post applied for	
11. Name of the Applicant with present Address	
12. Present post held (w/ parent department)	
13. Present Pay Scale	
14. Educational / Technical Qualification	
15. Additional Qualification & Experience (if any)	
16. Whether the applicant is SC/ST/OBC/PH(VH,HH,OH)/Ex-Serviceman	

Declaration: -

I, Shri / Smt. _____, s/o \ d/o Shri _____, do hereby declare that the details given above are correct to the best of my knowledge and belief. If any time during my deputation / loan posting period the information stated above is found to be incorrect, my deputation / loan posting will be cancelled and subsequently I will be liable for penal action.

Place: -

Date: -

(Signature of the applicant)
Contact No: -

Documents required: -

- h. Up-to-date CR dossiers of the candidate concerned with photocopies of ACR/APAR for the last five (5) years. (for deputation posts)
- i. Vigilance Clearance report showing no disciplinary or criminal proceedings are either pending or contemplated against the candidate.
- j. Statement showing Major/Minor penalties, if any.
- k. Integrity Certificate.
- l. Documentary proof regarding Category of the Candidate (SC/ST/OBC/PH (VH, HH, OH)/Ex-Serviceman etc.)
- m. Certificate confirming speed in Stenography and/or typewriting from the parent office of the Candidate (for Stenographer posts).
- n. Certificate confirming proficiency in translation from Hindi to English & Vice-versa along with supporting documents from the parent office of the Candidate. (for Hindi Translator post).



epf.

GOVERNMENT OF INDIA
MINISTRY OF FINANCE, DEPT. OF REVENUE
CUSTOMS, CENTRAL EXCISE & SERVICE TAX SETTLEMENT COMMISSION
ADDITIONAL BENCH :: KOLKATA
C.G.O. COMPLEX :: 3RD M.S.O. BUILDING :: DF BLOCK :: BLOCK - A :: 6TH FLOOR :: SALT LAKE
KOLKATA - 700 064 :: Phone : 2358 - 1918/2358-1939 :: Fax : 2358-1911

Circular

Subject: - Application for Deputation of Various posts in Settlement Commission – Extension of time – limit – reg.

With reference to this office circular of even no. dated 29.05.2018, the Competent Authority has been pleased to extend the last date for receipt of application for a period of 1 (one) month.

Further, Applications are invited from eligible and willing **Central Govt. serving** candidates for filling up the following post in the Office of the Additional Bench of Customs, Central Excise & Service Tax Settlement at Kolkata on **deputation** basis: -

Sl. No.	Name of the Post	No of Vacancies	Pay Scale	Eligibility Criteria(s)
1.	Assistant	1	Revised Level 6 as per 7 th CPC	1. Holding Analogous posts in regular basis. 2. Three (3) years in regular Service as TA/UDC i.e. Pay Scale of Level 4 or 5 (revised) as per 7 th CPC.

The period of Deputation shall initially be for 3(three) years which can be extended subject to approval of the competent authority. The pay of the officer selected and other conditions of Service shall be regulated in accordance to DoPT O.M. No. 6/8/2009-Estt.(Pay II) Dated 17.06.2010, O.M. No. 2/6/2016-Estt. (Pay II) dated 17.02.2016 and subsequent amendments thereof.

Applications in prescribed format, as mentioned in Annexure – I enclosed, super-scribing the name of the post applied on the envelope, are to be submitted **through proper channel** (including NOC from the controlling officer) with documents mentioned in Annexure – I (as applicable) to the address as mentioned below: -

**The Vice – Chairman,
Customs, Central Excise & Service Tax Settlement Commission, Additional Bench,
Block – A, 6th Floor, CGO Complex,
3rd MSO Building, DF Block,
Salt Lake, Kolkata – 700 064.**

Last date for receipt of applications is **31.10.2018.**

This issues with the approval of the Competent Authority.


(Sabyasachi Sen)
Admn. Officer & DDO

Dated: - 18/09.2018

C.No. II/16/Deputation/SC/Kol/16/Pt.II/

Copy forwarded to: -

1. The Additional Commissioner, Customs, Central Excise & Service Tax Settlement Commission, Pr. Bench, New Delhi, for information of the Hon'ble Chairman.
2. The Deputy Secretary (Admn.), Staff Selection Commission, Block No. 12, CGO Complex, Lodhi Road, New Delhi – 110 091, for information & Circulation / upload in official website please.
3. All Chief Commissioners of Customs & GST through the Director General of Customs & GST (Systems), CBEC, Hotel Samrat, 4th & 5th Floor, Chanakya Puri, New Delhi – 110 021, with request to upload the circular in the official website of CBEC. (Soft copy sent via e – mail)
4. The Webmaster – ICEGATE (webmaster.cbec.@icegate.gov.in) with request to upload the circular in the official website of Settlement Commission. (Soft copy)
5. All Central Govt. Offices in Kolkata/Hqtrs. (as per attached list) for circulation / upload in official website please.