

**GOVERNMENT OF INDIA  
MINISTRY OF FINANCE/DEPARTMENT OF REVENUE  
CENTRAL BOARD OF EXCISE & CUSTOMS, MUMBAI CUSTOMS PREVENTIVE  
COMMISSIONERATE.**

**OFFICE OF THE COMMISSIONER OF CUSTOMS (PREVENTIVE),  
RUMMAGING & INTELLIGENCE, 11<sup>TH</sup> FLOOR, ANNEXE BUILDING,  
NEW CUSTOM HOUSE, BALLARD ESTATE,  
MUMBAI-400001.**

**Tel. No. 22623781/22614608 Fax No. 22691769**

F.No.SD/INT/ADMN-III/18/2014 R&I

Date: 22.05.2018

**LIMITED TENDER NOTICE FOR COMPREHENSIVE ANNUAL MAINTENANCE OF AIR-CONDITIONERS INSTALLED IN VARIOUS SECTIONS OF R&I FROM 12.06.2018 TO 11.06.2019.** The bids are invited in a two bid system (Technical and Financial) from eligible and experienced/reputed firms.

Sealed quotations are invited from reputed parties /firms for Comprehensive Maintenance Contract in respect of air conditioners (window and split) (as per annexure – A) in the offices of the Rummaging & Intelligence Division of the Commissionerate of Customs (Preventive), Mumbai for a period of 12.06.2018 to 11.06.2019.

1. Interested firms may send their quotations in sealed covers, so **as to reach this office latest by 11.00 A.M of 11.06.2018**. The envelopes should be super scribed as ‘Quotations for Comprehensive Maintenance Contract of Air Conditioners and addressed to the Assistant Commissioner of Customs (Admn), R&I, 11<sup>th</sup> Floor, Annexe Building, New Custom House, Ballard Estate, Mumbai – 400001. The tender will be opened on 11.06.2018 at 17:00 Hrs in conference Hall.
2. Tender notice can also be accessed on Departmental website [cbec.gov.in](http://cbec.gov.in) and [mumbaicustomszone1.gov.in](http://mumbaicustomszone1.gov.in).
3. Earnest Money Deposit (EMD) of Rs. 8,000/- should be submitted by bidder in the form of Demand Draft/Bankers Cheque, drawn on any Nationalized Bank or a scheduled Commercial Bank in India, in favour of Commissioner of Customs (Preventive) payable at Mumbai. Both the bids (Technical & Financial Bids) must reach the address at: R&I Division, Administration III, 11<sup>th</sup> floor, Annex Building, New Customs House, Ballard Estate, Mumbai-400001 on 11.06.2018 at 11:00 A.M.
4. The successful tenders shall furnish a security deposit to the office of the Commissioner of Customs (P) R&I within 30 days of the issuance of the contract, which shall be 10% of the Bid amount in form of Demand Draft/ Bank Guarantee from a scheduled nationalized Bank drawn in favour of Commissioner of Customs (P) R&I payable at par in Mumbai valid for the contract period and plus three months thereafter EMD will be part of the Security Deposit and EMD of the successful bidder can be refunded after depositing.

i) NO interest will be payable by the office of the Commissioner of Customs (P) on Security Deposit.

ii) In case of breach of contract or violation of any term of contract security deposit shall be forfeited.

5. Tenders received after the due date will not be entertained and also the Department reserves right to accept or reject the quotation without assigning any reason thereof.

6. **Terms & Conditions** of the contract are as under:

i) The maintenance of all the air conditioners is to be carried out at the offices of R&I Division in which they are installed.

ii) The maintenance contract would include:

1. Rewinding of burnt motors of air conditioners.
2. Replacing the unserviceable condensers of air conditioners.
3. Changing the bushes of air conditioners.
4. Replacing the faulty Off and On switches and knobs of air conditioners.
5. Gas charging.
6. Carrying out pressure leak testing including vacuumising the system.
7. Changing faulty Liquid line stainer and overload protective device.
8. Any other items necessary for efficient running of air conditioners.
9. Petty body repair of air conditioners.
10. Repairing the Remote Controller of air conditioners.
11. Monthly cleaning of all air conditioners filters etc.

iii) The firm should be in the business of maintenance of air conditioners at least for the last 2 years.

iv) The firm should have expertise and experience and must have executed AMC of at least two Central Government organizations and should provide certificates therefore.

v) The contractor shall be responsible for the Government property while undertaking work of maintenance.

vi) The comprehensive maintenance contract covers all the spare parts replacement.

vii) The spare parts used for replacement shall be of same make/quality as installed in the original air conditioners.

viii) Cost shall be quoted for each type & brand. Further break-up like taxes etc should also be shown.

ix) The firm will be required to depute competent person to inspect the equipments.

- x) No equipments will be taken out by the mechanic of the firm without prior approval of undersigned. In that case, firm will provide standby arrangement without any extra cost.
- xi) Failure to repair/service the equipment in question within 24 hrs without adequate reasons or to return the repaired machine within five working days may entail proportionate deduction in the bill and penalty as decided by the undersigned.
- xii) Preventive maintenance of the machines will have to be carried out on quarterly basis failing which 20% of unit AMC charges for the month will be deducted from the bills submitted.
- xiii) The maintenance contract shall remain in force from 12.06.2018 to 11.06.2019.
- xiv) The charges will be paid quarterly after satisfactory completion of each quarter.
- xv) The quoted price shall be inclusive of all the expenses on account of GST and/or any other applicable tax including transportation, handling insurance etc as applicable.
- xvi) No extra payment whatsoever on account of natural calamities or otherwise will be made to the firm except the all-inclusive rates. It shall be the responsibility of the firm to make the air conditioners work satisfactory throughout the period of the contract.
- xvii) The contract can be terminated summarily by this office at any time without assigning any reasons by giving a notice period of 15 days at any time during the period of contract. No claim for any compensation will however be entertained due to such termination prior to the expiry of stipulated period of contract.
- xviii) The details of window/split air conditioners installed in the office of R&I Division is enclosed at Annexure A. Bidders are advised to visit the installation before quoting the price.
- xix) All spare parts excluding sheet metal parts, condensers (under sheet metal), cooling coils and plastic wires shall be provided and replaced free of cost by the service provider.

## **7. PENALTY CLAUSE:**

1. If work is not done as per above schedule or any system is not functioning then a penalty @ rate of Rs.100/- per day shall be imposed on contractor for each location

separately and will be deducted from the AMC amount due to the contractor and if unsatisfactory performance is continued for more than two days as felt by the Centre and AMC is liable to be terminated and final decision for this shall rest with the Commissioner of Customs (P).

8. If the contractor is NOT able to locate and rectify the fault and the reasons attributable to non performance of contractor as assessed by officials nominated by the Commissioner of Customs (P), the penalty clause is applicable as System remained non-functional for 2 hrs or more. The penalty will be Rs.100/- per day.

9. If contractor is not able to rectify the fault then the same may be got done through some other agency at the risk and cost of contractor failing which the same amount will be deducted from AMC bill in addition to the penalty as stipulated above will also be imposed. However, the decision of the Commissioner of Customs (P) in this regard shall be final and binding.

**( S B Agarwal )**

ASSTT. COMMISSIONER OF CUSTOMS  
ADMINISTRATION- III, R&I Division

Encl.: Annexure – A

Copy to :-

- 1) Notice Board, 11<sup>th</sup> floor, R&I Division, Annex Bldg, NCH, Mumbai
- 2) EDI Centre, New Customs House, Mumbai for uploading on departmental website.
- 3) All concerned.

**ANNEXURE-A**

<b>Sr. No.</b>	<b>Name and the model of the machine</b>	<b>Location</b>	<b>No. of AC's</b>
01	LG Split AC 1.5 Ton	Cabin of the Chief Commissioner of Customs , Mumbai Zone III, New Custom House, Mumbai	02
02	Voltas Split Air Conditioner 1.5 Ton	Cabin of the Chief Commissioner of Customs , Mumbai Zone III, New Custom House, Mumbai	
03	Hitachi Logicool 1.5 Ton	Cabin of the PS to Chief Commissioner of Custom, Zone III , 1 <sup>st</sup> floor, New Custom House, Mumbai	01
04	LG Split Air Conditioner 02 ton	Cabin of the Commissioner of Customs Mumbai , Zone -III, 2 <sup>nd</sup> floor, New Custom House, Mumbai	02
05	Voltas Split Air Conditioner 02 ton	Cabin of the Commissioner of Customs Mumbai , Zone -III, 2 <sup>nd</sup> floor, New Custom House, Mumbai	
06	LG Window Air Conditioner 02 ton	Cabin of the PS to Commissioner of Customs Mumbai , Zone -III, 2 <sup>nd</sup> floor, New Custom House, Mumbai	01
07	Hitachi Logicool Air Conditioner 1.5 ton	Adjn. Cell, Commissioner's unit, Mezannine floor,2 <sup>nd</sup> floor New Custom House, Mumbai	01
08	Panasonic Split Air Conditioner 02 ton	Cabin of the Addl. Commissioner' of Customs, (J. Sharan) 11 <sup>th</sup> floor, Annex Bldg., New Custom House, Mumbai	01
09	Hitachi Logicool Split Air Conditioner1.5 ton	Cabin of the PA Addl. Commissioner of Customs, (J. Sharan), 11 <sup>th</sup> floor, Annex Bldg., New Custom House, Mumbai	01
10	LG Window 1.5 ton	Cabin of the Addl. Commissioner' of Customs, (M. Goel), 11 <sup>th</sup> floor, Annex Bldg., New Custom House, Mumbai	01
11	O General Window Air Conditioner 1 ton	Cabin of the PA Addl. Commissioner of Customs, (M. Goel), 12 <sup>th</sup> floor, Annex Bldg., New Custom House, Mumbai	01
12	Panasonic split AC 1.5 ton	Cabin of Sh. Tariq Mabood , Deputy Commissioner of Customs ,12 <sup>nd</sup> floor, New Custom House, Mumbai	01
13	Hitachi Window Air Conditioner 01 ton	Cabin of the Shri A.K Sahoo Asstt. Commissioner of Customs, 11 <sup>th</sup> floor, New Custom House, Mumbai	01
14	Carrier Window 1.5 ton	Cabin of the Superintendent, P & E (Marine), 12 <sup>th</sup> floor, Annex Bldg. New Custom House, Mumbai	01

15	Hitachi Window Air Conditioner 01 ton	Index Cell,11 <sup>th</sup> floor, Annex Bldg., New Customs House, Mumbai	01
16	Panasonic Split Air Conditioner 1.5 ton	Cabin of the Shri Sachin Gusia, Joint Commissioner of Customs, (P),11 <sup>nd</sup> floor, New Custom House, Mumbai	01
17	L.G. Window AC 1.5 ton	Shri S B Agarwal, Asstt. Commissioner of Customs, 11 <sup>th</sup> floor, Annex Bldg., New Custom House, Mumbai	01
18	Hitachi Logicool Split Air Conditioner 2 ton	Cabin of the Supdt. of Customs (P), Centralised Admn. Section 11 <sup>th</sup> floor, Annex Bldg., New Custom House, Mumbai	01
19	Daikin Cassette Type 2 ton	Hall/Library, 11 <sup>th</sup> floor, Annex Bldg., New Custom House, Mumbai	02
20	Daikin Cassette Type 2 ton	Hall/Library, 11 <sup>th</sup> floor, Annex Bldg., New Custom House, Mumbai	
21	Hitachi Logicool Split Air Conditioner 2 ton	CRO/MTO Ground floor, Annex Bldg., New Custom House, Mumbai	02
22	Hitachi Logicool Split Air Conditioner 2 ton	CRO/MTO Ground floor, Annex Bldg., New Custom House, Mumbai	
23	Hitachi Logicool Split Air Conditioner 1.5 ton	Cabin of the Chief Account Officer, 12 <sup>th</sup> floor, Annex Bldg., New Custom House, Mumbai	01
24	National Window Air Conditioner 1.5 ton	Cabin of staff of Chief Accounts Officer (P), 12 <sup>th</sup> floor, Annex Bldg., New Custom House, Mumbai	02
25	Amtrex Window Air Conditioner 1.5 ton	Cabin of staff of Chief Accounts Officer (P), 12 <sup>th</sup> floor, Annex Bldg., New Custom House, Mumbai	
26	Onida Split AC 1.5 ton <b>New</b>	PAO, 12 <sup>th</sup> floor, Annex Bldg., New Custom House, Mumbai	02
27	Hitachi Window AC 1.5 ton	PAO, 12 <sup>th</sup> floor, Annex Bldg., New Custom House, Mumbai	
28	Hitachi Window Ac 1 ton	HQIU, 12 <sup>th</sup> Annex Bldg., New Custom House, Mumbai	02
29	Carrier Window AC 1.5 ton	HQIU, 12 <sup>th</sup> Annex Bldg., New Custom House, Mumbai	
30	Blue Star Window AC 2 ton	Air Preventive Unit, Air Cargo Complex, Sahar, Andheri (E), Mumbai - 99.	03
31	Window AC	Air Preventive Unit, Air Cargo Complex, Sahar, Andheri (E), Mumbai - 99.	
32	Samsung Window AC	Air Preventive Unit, Air Cargo Complex, Sahar, Andheri (E), Mumbai - 99.	
33	LG window AC	NCCP section, 12 <sup>th</sup> floor , Annex building, New Custom House, Mumbai	01
34	Croma split AC 1 ton	Cabin of Sh. O.N Pandey, Asstt.	01

		Commissioner of Customs ,12 <sup>th</sup> floor, New Custom House, Mumbai	
35	ONIDA split AC	Cabin of Sh. Naresh Kumar, Asstt. Commissioner of Customs ,11 <sup>th</sup> floor, New Custom House, Mumbai	01