



सीमा शुल्क के आयुक्त का कार्यालय  
**OFFICE OF THE COMMISSIONER OF CUSTOMS**  
जी. एस. टी. भवन, 41/ए ससून रोड, पुणे-411001  
**GST BHAVAN, 41/A, SASSOON ROAD, PUNE-411001**  
**Ph. No:020-26051851/848,Fax No.:020-26051849/843**

F. No: VIII/Cus/MTO/Hiring Vehicle/23/2018

**NOTICE INVITING e - TENDERS FOR HIRING OF VEHICLE FOR USE BY THE OFFICE OF THE COMMISSIONER OF CUSTOMS, PUNE.**

e-Tenders are invited from interested parties for providing vehicles, along with driver on monthly basis for the period from 01.07.2018 to 31.03.2019 for the office of the Commissioner of Customs, Pune situated at 41/A, -GST Bhavan, Sassoon Road, Pune – 411 001

1. The Tender enquiry documents will be available on the official website <https://eprocure.gov.in>, [www.cbec.gov.in](http://www.cbec.gov.in) and [www.punecustoms.nic.in](http://www.punecustoms.nic.in) from 01<sup>st</sup> June, 2018.
2. **Bid Submission:** Bids shall be submitted online only at CPPP website: <https://eprocure.gov.in/eprocure/app>. Tenderer's are advised to follow the instructions and note the Terms and Conditions of this contract, contained in **Annexure-I** (i.e. Instructions to Bidder for online bid submission). Bid documents may be scanned with 100 dpi with black and white option which helps in reducing size of the scanned document.
3. **Period of Contract:** The contract will be for a period starting from **1<sup>st</sup> July, 2018 to 31<sup>th</sup> March, 2019**.
4. **Scope of Work:**

- i. Customs Commissionerate, Pune, requires **10 vehicles** on Monthly hire basis as follows:

Group of Vehicles	Category of Vehicles	No. of Vehicles	Days/per month	Maximum Km./Pm/	Maximum hiring charges per vehicle (Exclusive of GST) in Rs.
A	Mid-Sized Vehicles as operational vehicle[Seats upto-5, Body Style-Sedan/Estate i.e. Honda City, Ciaz Innova, Ertiga, Swift D'zire or like vehicles	07	20/25 Days	2000 Kms	40,000/-
		01	30/31 Days	2000 Kms	40,000/-
B	1 Small Vehicle for Sniffer Dog i.e. Van / Ecco & 1 Mid Sized Vehicle i.e. Swift Desire or like vehicles	02	20/25 Days	2000 kms	30,000/-

- ii. The vehicles are to be hired and utilized for the office work .
- iii. The rates for hiring of the vehicles should be quoted for each category/model of vehicles separately. The rates quoted should be excluding GST and the same should be mentioned clearly in the bids. The rate per Kilometer in excess of the normal Kms i.e. 2000 or 2500 Kms, overtime and other charges if any, as the case may be should also be quoted separately.
- iv. The vehicle with the Driver should be placed at the disposal of this office at any time of the day & night including Saturday, Sunday and Holidays, as and when required by the Department for performing office duties. This office would be free to use the hired vehicle in any manner for carrying out official duties etc. as per its requirements and the firm should not have any objection to it.
- v. Considering the nature of work performed by this Office being a Preventive Commissionerate, the hired vehicle may be used by this office any time on any day and even beyond normal hrs. if required.

**5. Eligibility Criteria :**

- i. The firm(s)/service provider intending to submit the quotations should have prior experience of working with Government/ State Government/PSUs/Public Limited Company. A copy of work order should be submitted along with the technical bid.
- ii. The firm(s)/service provider should have experience of at least (3) three year as on 01-05-2018 in the tour and travel business.
- iii. Service providers owning/ in possession with valid agreement at least Six (6) vehicles on the date of submission of tender only are eligible to submit their quotations i.e. those service providers who possess less than Six vehicles will not be eligible to place tender . The documents related to ownership of vehicles are to be verified one week before the commencement of the contract period.
- iv. The firm should have GST Registration and PAN card issued by the Concerned Government Department. Proof of such documents should be attached while submitting tender.

**6. Earnest Money Deposit (E.M.D):** An Earnest Money Deposit of Rs.20,000/-(Rs. Twenty Thousand only) will have to be submitted while applying for the contract in the form of Demand Draft/Fixed Deposit Receipt/Bank Guarantee drawn in favour of “Commissioner of Customs, Pune”, without which the quotations will not be considered. Copy of the proof of submission of the E.M.D. amount should be uploaded with e-Tender.

**7. Performance Guarantee (Security Deposit):** The successful bidder shall give performance security in the form of Account Payee Demand Draft /Fixed Deposit Receipt/Bank Guarantee from a scheduled commercial bank amounting to 10% of the total estimated cost in favor of “Commissioner of Customs, Pune”. Performance Security should remain valid for a period of Sixty Days beyond the date of completion of all the contractual obligations of the contractor. The Security deposit will be refunded only after 60 days of the expiry of the contract. The deposit is liable to be forfeited, if during the period of contract, the services of the contractor are found to be unsatisfactory in any respect, and/or towards any damage caused due to negligence of the contractor or his employees. This forfeiture will be in addition to any action by the Department that the contractor firm may invite upon themselves due to any of the reasons specified above.

**8.** The bid forms and other details can be obtained from the website [www.eprocure.gov.in](http://www.eprocure.gov.in) (CPPP Portal).

9. Bidders who have downloaded the tender from the Central Public Procurement Portal (CPPP) website <https://eprocure.gov.in/eprocure/app>, shall not tamper/modify the tender form including downloaded price bid template in any manner. In case if the same is found to be tempered / modified in any manner, tender will be completely rejected and EMD would be forfeited and bidder is liable to be banned.
10. The Critical Dates for the Tender Submission and processing are as under -

Publication Date	01 <sup>st</sup> June, 2018
Bid Document Download Start Date	01 <sup>st</sup> June, 2018 (09:30 A.M.)
Bid Submission Start Date	01 <sup>st</sup> June, 2018 (09:30 A.M.)
Clarification regarding the RFP (Request for proposal) Start Date & Time (excluding holidays)	01 <sup>st</sup> June (11:00 A.M to 6:00 P.M)
Clarification regarding the RFP (Request for proposal) End Date	20 <sup>th</sup> June, 2018 (03:00 P.M)
Bid Document Download End Date	20 <sup>th</sup> June, 2018 (03:00 P.M)
Bid Submission End Date	20 <sup>th</sup> June, 2018 (05:00 P.M)
Technical Bid Opening Date	21 <sup>th</sup> June, 2018 (11:30 A.M)
Financial Bid Opening date (Those bidders who have qualified in the Technical Bids)	22 <sup>nd</sup> June, 2018 (11.30 A.M.)

11. Interested bidders are advised to visit CPPP website <https://eprocure.gov.in/eprocure/app> regularly till closing date of submission of tender for any corrigendum / addendum/ amendment.
12. Not more than one tender shall be submitted by one Bidder.
13. In the event of any of the above-mentioned date being subsequently declared as a holiday / closed day for this office, the tenders will be opened on the next working day at the scheduled time.
14. The bidders may contact Shri Zahir Shaikh, Inspector, Mob. No.9823051026 for any query related to e-tendering. The details related to process of e-tendering are provided in Annexure-III.

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30/05/2018  
(JAI KUMAR MEENA)  
Additional Commissioner