



GOVERNMENT OF INDIA
सीजीएसटीऔरसीएक्सकोलकतानौरथआयुक्तालय
CGST & CX KOLKATA-NORTH COMMISSIONERATE
जीएसटी भवन / GST BHAWAN
180, SHANTIPALLY, RAJDANGA MAIN ROAD,
KOLKATA - 700107
PHONE NO: 0332441-3308

TENDER NOTICE

Sub: - Sealed tenders /quotations are invited for a comprehensive Annual Maintenance Contract (AMC) service for Air-conditioners (Split and Window) – Reg.

Sealed tender are invited from reputed firms/vendors for Annual Maintenance Contract (AMC) for servicing of Air Condition Machines (Split & Window) under control of CGST & CX, Kolkata North Commissionerate, GST Bhawan, 180, Shantipally, Rajdanga Main Road, Kolkata-700107. Interested parties/vendors willing to comply with the terms and condition of this tender notice may submit their bids in sealed condition to this office on or before **15th June 2018 at 16.00 hrs**. The sealed cover should be marked on the top as **“Quotation for AMC Service of Air Conditioners”**.

In this regard, this being a Government office, Annual Maintenance Contracts offered under Rate Contracts approved and issued by the Directorate General of Supplies & Disposals, New Delhi, if any, will be given first preference.

An open Tender Enquiry is forwarded for inviting suitable and competitive quotations / bids.

Terms & Conditions for Tender Quoted:

1. Your bid/quotation in a sealed envelope should be addressed to the ‘OFFICE OF THE PR. COMMISSIONER OF CGST & CX, Kolkata North Commissionerate ’- address : 180, SHANTIPALLY, RAJDANGA MAIN ROAD, 2ND FLOOR, KOLKATA-700107: and must be submitted on or before **15th June 2018 at 16.00 hrs**.
2. The sealed envelope must be superscripted ***“Quotation for AMC Service of Air-Conditioners”***.
3. Your bid/quotation must reach the undersigned at Kolkata on or before the said due date otherwise it is liable to be rejected. Tenders received after the due date and stipulated date and time, due to any reason whatsoever including postal delays shall not be considered.

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4. The financial bid should be quoted both in figures and in words and Tax, if any, shall be borne and deposited by the vendor itself to the concerned department, this office, i.e. CGST & CX, Kolkata North Commissionerate, Kolkata will not take any responsibility to either pay or deposit the same.
5. There is no prescribed format for the bid/quotation. Vendors may use their own formats, provided, all the required parameters are included therein.
6. Any overwriting or erasing in the figures shall not be considered for acceptance of the rate offered by the bidder.
7. Each page of the tender documents should be signed by the bidder. Incomplete and unsigned quotations are liable to be rejected.
8. CGST & CX, Kolkata North Commissionerate, Kolkata reserves the right to accept or reject any/all of the quotations without assigning any reasons whatsoever.
9. The tender/bids will be **opened on 18th June, 2018 at 12.30 hrs.** by tender opening committee of Kolkata North Commissionerate. The bidder should remain present well in time, if not; the committee will proceed for opening the quotation.
10. Payment Terms: As per payment procedure of this office on presenting the bills/invoices after providing satisfactory AMC services, only.
11. Earnest money of Rs. 10,000/- (Rupees Ten Thousand only) in the form of demand draft in favour of Pr. Commissioner, CGST & CX, Kolkata North Commissionerate, 180, Shantipally, Rajdanga main Road, Kolkata- 700107, shall be submitted along with the bid documents while submitting tender.
12. The decision of the office of the Pr. Commissioner CGST & CX, Kolkata North Commissionerate, Kolkata in the allotment of tender shall be final and binding; no queries or correspondence in this matter shall be entertained, whatsoever.
13. The service provider has to attend the complaints call within one day failing which proportionate charges would be deducted accordingly.
14. All the A. C. Machines 4 (four) time service has to be provided in one year.
15. Unsatisfactory work may result in termination of work order after giving a notice of 15 days.

Deputy Commissioner(HQ)
CGST & CX
Kolkata North Commissionerate,
Kolkata

F. No. I(22)4/AMC(AC)/HQ /CGST/Kol-North/2018/

Dated: 25th May, 2018

Copy to:

1. The Deputy/Assistant Commissioner (HQ), Central GST & C. EX, Kolkata South/Howrah/Haldia/Appeal –I/Appeal –II/Audit –II, with a request to arrange for display of the notice to their respective Office Notice Board.
2. The Superintendent (HQ), Central GST & C. EX, Kolkata North Comm'te with a request to arrange for display of the notice to their Office Notice Board.
3. The Superintendent (System), Central GST & C. EX., Kolkata North Comm'te with a request to upload the Notice in Official website as well as in CBEC website.
4. The Notice Board of all the divisional offices of Central GST & C. EX., Kolkata North Comm'te.

Deputy Commissioner (HQ)
CGST & CX
Kolkata North Commissionerate,
Kolkata