



**GOVERNMENT OF INDIA**  
**OFFICE OF THE COMMISSIONER OF**  
**CENTRAL TAX (AUDIT), KOLKATA - II COMMISSIONERATE**  
**BAMBOO VILLA (6<sup>TH</sup> FLOOR), 169, A.J.C. BOSE ROAD, KOLKATA-700014**  
C.No.I(22)03/Misc Comp/GL/CGST/Audit-II/17 Date:-

**Tender Notice**

Sealed Tender is invited from authorized / reputed service provider for repair of **DG set (Mahindra brand)** installed in the courtyard of C R Building, Bamboo Villa **on as is where is basis** as detailed in the table below for the office of the Commissioner of Central Tax (Audit), Kolkata-II Commissionerate situated at Bamboo Villa (6<sup>th</sup> floor) 169, A.J.C. Bose Road, Kolkata-700014.

Sl.No.	Descriptions of items	Quantity
1.	<b>Repairing of DG set (Mahindra brand)</b> (installed in the courtyard of C R Building, Bamboo Villa)	1 pc.

Interested parties are required to inspect the said machine 'as is where is' and accordingly submit their bids/ tender documents duly signed and stamped as per two bid systems i.e. Technical Bid as per "Annexure A" and Financial bid as per "Annexure B", separately in two different sealed envelopes. These envelopes shall be super-scribed 'Technical Bid' & 'Financial Bid' and put inside a bigger sealed envelope which shall be super-scribed with the words "Quotation for repair of DG set (Mahindra brand) and addressed to **the Assistant Commissioner (P&V) of Central Tax (Audit), Kolkata – II Commissionerate, 169, A.J.C Bose Road, Bamboo Villa 6<sup>th</sup> floor, Kolkata – 700 014.** Only the bids complete in all respects, received by 17.00 hrs, of 18.06.2018 will be considered. The financial bids shall only be opened if all the terms and conditions of technical bid are fulfilled.

- 2 Authorized representatives of the bidders may be present at the time of opening bid on 19.06.18 at 3.00 pm in the chamber of Assistant Commissioner (P&V)
3. If the tenders are sent by post/courier, it should be ensured that cover should be sealed in such a way so that it remains intact at the time of reaching destination without any damage or loss. This office shall not be responsible for delay / damage on account of postal / courier services.
4. The bidder is required to sign and stamp each page of the tender document and all other enclosures appended to it as a token of having read and understood the terms and conditions contained therein and also submit the same along with the technical bid.
5. The charge quoted should be inclusive of all taxes, transportation charge & other charges.
6. The Department reserves the right to reject / cancel the quotation without assigning any reason thereof.
7. Last date of submission of the quotation is **18.06.2018 (5:00 P. M).**

Assistant Commissioner (P&V)  
Central Tax (Audit)  
Kolkata – II Commissionerate

**C.No.I(22)03/Misc Comp/GL/CGST/Audit-II/17**

**Date:-**

Copy to:-

1. Notice Board, Central Tax (Audit), Kol – II Comm'te.
2. The Assistant Commissioner (P &V), Kolkata North/Kolkata south/ Howrah/ Haldia/ Siliguri/ Bolpur/ Kolkata Audit –I/Durgapur Audit/Appeal –II/ Siliguri Appeal with a request to display the tender notice on the notice board of their respective offices.
3. The Superintendent (Systems), Central Excise, Audit – II Commissionerate for uploading on office website

Assistant Commissioner (P&V)  
Central Tax (Audit)  
Kolkata – II Commissionerate

**TECHNICAL BID**  
**ANNEXURE – A**

1	Name of Vendor	
2	Registered Address	
3	Telephone No. Fax No. Mobile No. Email(if any)	
4	Documents supporting three years of Experience	
5	Photocopies of PAN Card	
6	GST No., if registered	
7	Photocopies of Valid Trade License Certificate	

Signature of the bidder with name  
Office Seal.

**FINANCAIL BID**  
**ANNEXURE – B**

1. Name of the vendor:

2. Address (with Tele. & Fax No.):

3. Quotation Details:

Sl. No.	Description of Items /	Rate	Warranty Period	Remarks if any
1				

(Signature of Authorised Signatory with date)  
Name of the party